

Unit Cleaning Schedule

NAME	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6
	Bathroom	Kitchen	Recycling, compost & garbage	Common Area	Vacuuming	Mop floors
	Mop floors	Bathroom	Kitchen	Recycling, compost & garbage	Common Area	Vacuuming
	Vacuuming	Mop floors	Bathroom	Kitchen	Recycling, compost & garbage	Common Area
	Common area	Vacuuming	Mop floors	Bathroom	Kitchen	Recycling, compost & garbage
	Recycling, compost & garbage	Common area	Vacuuming	Mop floors	Bathroom	Kitchen
	Kitchen	Recycling, compost & garbage	Common area	Vacuuming	Mop floors	Bathroom

CLEANING DUTIES

Kitchen

- Wipe counters, tables and appliances (including stove top).
- Wipe any spills in fridge.

Other details:

Bathrooms

- Clean toilet (bowl, base, seat).
- Wipe down shower.
- Wipe counter/sink/mirror.

Other details:

Recycling, compost and garbage

- Take garbage from bathroom(s) and kitchen to waste sorting area.
- Take recycling and compost to appropriate bins.

Other details:

Common areas

- Maintain living room and hallways.
- Tidy and dust living room.

Other details:

