# Unit Cleaning Schedule

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<tr>
<th>NAME</th>
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<th>WEEK 2</th>
<th>WEEK 3</th>
<th>WEEK 4</th>
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## CLEANING DUTIES

### Kitchen
- Wipe counters, tables and appliances (including stove top).
- Wipe any spills in fridge.

Other details:

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### Bathrooms
- Clean toilet (bowl, base, seat).
- Wipe down shower.
- Wipe counter/sink/mirror.

Other details:

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### Recycling, compost and garbage
- Take garbage from bathroom(s) and kitchen to waste sorting area.
- Take recycling and compost to appropriate bins.

Other details:

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### Common areas
- Maintain living room and hallways.
- Tidy and dust living room.

Other details:

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