



## DECISION APPEAL

A resident whose actions are found to be in violation of College policies and who is assigned a sanction by the Principal, may appeal this decision to the Appeal Officer.

### **Appeal Officer**

Susan Porter, Dean and Vice-Provost, Graduate + Postdoctoral Studies (or designate)

[susan.porter@ubc.ca](mailto:susan.porter@ubc.ca)

Upon review, the Appeal Officer may modify, change, cancel, or uphold the decision regarding any and all persons involved in the incident. Submitting an appeal will not halt or delay the sanction or Residence Contract termination date (if applicable).

An appeal must be submitted in writing to the Appeal Officer by the date indicated in the Principal's decision letter. The appeal must explain fully the resident's reasons and qualifying criteria for appeal.

To qualify for consideration, an appeal must meet one of the following criteria:

- 1) The appellant can provide a compelling reason why evidence crucial to the case was not available to be introduced during the original investigation.
- 2) Some aspect of the administration of the investigation prevented the appellant from presenting a fair and complete case.
- 3) The appellant can demonstrate that some evidence was not given adequate consideration.

Disagreement with the Principal's decision is not a basis for appeal.

### **The Appeal Officer's Review**

Once having received the written request for an appeal, the Appeal Officer will consider all the relevant documentation, and before rendering a final decision, may arrange to meet with the student appealing, the Principal, and other parties involved, to review the incident. The decision of the Appeal Officer is final.

